

ASHFORD HOUSING AUTHORITY

Pompey Hollow Senior Housing

Minutes for the Emergency Management Meeting

Monday January 11, 2022 10:00am

Roll Call: Connie, Dean, Candy, Donna, Ruth, Jessica, Katie

Reviewed Contact and Call list and Resident Assistance Roster. Need to update some phone numbers and add some residents to the roster. New Resident Assistance Roster will be distributed after 115 is filled.

Jessica will check first aid kit and it will be given to Dean to be stored in the food pantry.

Emergency Response Plan updates included a shelter in place plan and the information for Text My Gov. Jessica suggested promoting that tool because most residents are able to receive text messages. Our weather radio does not work in the building. A QR code for online weather radio was included in January's newsletter, residents can scan the QR code and be brought to a website and find the station closest to them and listen to it.

Need to check expirations on AED machine, make sure everything is up to date. Dean will check expirations on water bottles. Katie will make a spreadsheet for the Emergency Response Plan binder to keep track of expirations.

Dining Room door needs an extension cord to operate when power is out, a power cord will be put with the first aid kit. The outlets in the Dining Room that run on the generator are marked. Dean asked about connecting the door or any more outlets, it is unlikely it will be added any time soon because of the cost, there are more than enough outlets currently connected to meet needs.

Donna asked if there are two-way radios, there are they are in the office and battery operated.

Katie made an Emergency Preparedness handout during the last storm that discusses safe spaces for sheltering in place, power failure info, news and information info, and the emergency evacuation info. This handout will be updated and distributed with the newsletter.

The next regular meeting is scheduled for Tuesday, January 10, 2023 at 10:00 am.