

ASHFORD HOUSING DEVELOPMENT CORPORATION

49 Tremko Lane, Ashford, CT 06278 · Phone: 860-429-8556

Minutes of the Board of Directors

Draft

Meeting Date: November 22, 2022
Meeting Time: 6:00 pm
Meeting Location: 49 Tremko Lane, Ashford, CT 06278
Members Present: Dennis Poitras, Chuck Funk, Heather Parker, and Donna Dysart
Staff Present: Jessica Miller
Public Present: Barbara McGrath, Holly Hensel, Frank Ault

1. Approval of Minutes: The Minutes of the October 18, 2022 meeting were reviewed.

MOTION: Ms. Dysart made the motion to approve the October minutes.

SECOND: Ms. Parker seconded the motion.

VOTE: All in favor.

2. Discussion and approval of the following documents:

Memorandum of Agreement: The document was reviewed and a discussion ensued. It was determined that the draft MOA will be scaled down to more accurately reflect the current priorities of AHDC which is the major rehabilitation of Pompey Hollow Senior Housing. This document can be revised at a later date if necessary.

During the discussion on the Memorandum, Barbara McGrath was asked and accepted the offer to continue to serve as the lawyer for AHDC moving forward through the major rehab project. All Board members were in agreement.

Pro Forma Budget: Jessica and Barbara will continue to work on the budget and narrative for the application.

3. Update on the 501©3 application: Ms. McGrath stated the application should be complete and ready to send by the end of January. The board will meet again in January to review the application.

3. Public Access: None

4. Adjournment: Meeting was adjourned at 7:30 pm.

MOTION: Mr. Funk made the motion to adjourn.

SECONDED: Mr. Poitras seconded the motion.

VOTE: All in favor.

Respectfully Submitted by

Jessica Miller